Samantha Dyck  
555-555-5555  
samanthadyck@emailaddress.com

July 28, 2016

Mr. James Neil  
Concrete Supervisor  
ABC Construction  
123 Apple Lane  
North Bay, ON  
P1B 1B1

Dear Mr. Neil,

Thank you for taking the opportunity to meet with me yesterday to discuss the open position of Concrete Laborer with ABC Construction.

It was a pleasure speaking with you, and getting to know more about the ABC Construction company. After our conversation, I am in confident that my skill set and experience would be an excellent addition to your team.

Should you require any further information, please do not hesitate to contact me at the number and/or email address provided above.

I look forward to hearing from you.

Regards,

Samantha Dyck