|  |  |  |
| --- | --- | --- |
| **Change Order** | | |
| Date: | Project: | Change Order No.: |
| Owner: | Contractor: |  |

|  |  |
| --- | --- |
| **We hereby agree to make the following changes:** | **Reason for changes:** |
|  |  |

|  |  |
| --- | --- |
| **Contract Price Adjustments:** | |
| Original contract  amount: | Total prior to changes: |
| Total amount of  this change: | *Total contract amount*  *with all changes:* |

|  |  |
| --- | --- |
| **Contract Time Adjustments:** | |
| Contract time will be altered by \_\_\_\_\_\_\_\_\_\_\_Days | Project completion date is now: |

|  |  |
| --- | --- |
| **Signature and Approval of Change Order** | |
| ***Contractor***  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ***Owner***  Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |